



## **(Part-Time) Merchandise Assistant- Future Legends**

**Application Deadline Date-** June 23rd

**Start Date-** July 6th

**Reports To-** Executive Director of Operations

**Location-** Windsor, CO

**\*Position may lead to full-time role**

### **Application Directions-**

- Email a 1 page resume and a 1 page cover letter to [careers@futurelegendscomplex.com](mailto:careers@futurelegendscomplex.com)
- Cover letter must include detailed interest in this role and other job requirements
- Subject of email should be (First Name, Last Name, Merchandise Assistant)

\*Applications who are unable to follow directions closely may not be considered

### **Company:**

Future Legends Complex LLC, located in Windsor, Colorado is the premier destination for sports and events. Opening in Spring/Summer 2022, Future Legends will be a state-of-the-art indoor/outdoor multi-sport, training, and events facility that will make a positive impact on the local community and surrounding area as well as nationally. It is designed to host guests for

national, regional and local sports tournaments, events, leagues, and more for players and audiences of all ages and skill levels. With two professional sports teams, professional stadium, two nationally flagged hotels, dozens of diamond and multi-purpose fields, E-Sports arena, lodging, 64-team dormitory, retail, restaurants, and much more, the future of sports is here.

## **Job Description/Experience:**

- Assist in organizing and procuring merchandise for our professional teams and FLC brand
- Prioritize and appropriately handle time-sensitive, confidential information and ensure action required is addressed in a timely manner
- Organize in-bound and outbound orders, shipments, and tracking for all of our brands
- Act as a liaison for all merchandise needs
- Responsible for maintaining owners calendar, including setting and changing appointments
- General warehouse and customer service duties
- Must be able to lift 40 lbs
- Experience in an merchandising role a plus
- Previous experience in sports industry and youth sports planning is strong plus
- Excellent communication with teammates, external parties, and consumers
- Strong organization skills

## **Compensation/Perks:**

- Competitive Salary (\$13-\$15 an hour)
- 15 hours a week
- Regular team events (lunches, sporting events, outings, etc.)

\*\*\*Future Legends Complex LLC. is an equal opportunity employer. Future Legends LLC does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations